

**The
Governmental
Coordination
Plan**

INTENT AND PURPOSE

The purpose of Governmental Coordination Plan is to provide direction for the efficient and effective coordination between Sarasota City government and other governmental entities whose actions have mutual impacts. The foundation for this Chapter is **Sarasota's Strategic Plan** and Florida statutory requirements.

Sarasota's Strategic Plan Goals

In 2004, the City Commission adopted "Sarasota's Approach to Strategic Planning", which provides the foundation for the Strategic Plan and six Strategic Goals that play a role in establishing the Capital Improvements Plan:

"A responsible and accessible government that has sound financial and administrative practices."

To achieve this principle the City coordinates with various other governmental entities in order to provide high quality and efficient services for its residents. This chapter provides the framework for that coordination.

It is the intent of the Governmental Coordination Plan to pursue actions that further **Sarasota's Strategic Plan**.

Florida Statutory Requirements

The Governmental Coordination Chapter is also intended to meet the requirements as outlined in Chapter 9J-5 of the State of Florida Administrative Code. This chapter addresses the issues and recommendations contained in previous Evaluation and Appraisal Reports (EAR) adopted by the City Commission.

The Environmental Land Management Study ("ELMS III") amendments in 1993 resulted in several new sections of Chapter 9J-5 of the Florida Administrative Code (F.A.C.) related to dredge disposal sites in the Governmental Coordination Plan. These items are addressed in the Environmental Protection and Coastal Island Plan.

In 2005, the Florida Legislature required that local governments coordinate planning efforts with local public school boards by adopting Public School Facility Elements into comprehensive plans and implementing school concurrency requirements. Local governments within Sarasota County participated in a State pilot program to develop these requirements, which are being adopted in this version of the comprehensive plan.

Prior to the 1996 amendment, Chapter 9J-5 would have required a complicated Intergovernmental Coordination Chapter identifying all facilities with inter-jurisdictional impact. This requirement has

been replaced by a simpler requirement for procedures to identify and implement joint planning areas, municipal incorporation, and joint infrastructure areas. Campus master plans must also be recognized.

Organization of the Governmental Coordination Plan

The Governmental Coordination Plan consists of a goal followed by objectives and action strategies pursuant to the goal.

The Governmental Coordination Plan is organized around objectives addressing the following topics:

- Objective 1. Neighboring Jurisdictions,
- Objective 2. School Board of Sarasota County,
- Objective 3. Regional and other Local Planning Organizations:
 - Sarasota-Manatee Metropolitan Planning Organization,
 - Manasota County League of Cities,
 - Southwest Florida Regional Planning Council,
 - Sarasota Bay National Estuary Program,
 - University of South Florida,
 - Sarasota County Public Hospital Board,
 - Southwest Florida Water Management District,
 - Sarasota Manatee Basin Board, Sarasota -Bradenton Airport Authority, and
 - Water Planning Alliance.
- Objective 4. Specific Processes:
 - Interlocal Agreements,
 - Concurrency Reviews, and
 - Legislative Liaison.
- Objective 5. Revenue Sharing.

The Governmental Coordination Plan is one of the eleven plans which collectively represent the Sarasota City Plan. This Plan can neither stand alone nor be interpreted independent of the others.

Implementation of the Sarasota City Plan

Implementation of the Sarasota City Plan will require actions by both the public and private sectors. In this regard many of the plan components speak to “the City” pursuing certain actions to:

promote, provide, consider, identify, enhance, create, maintain, conserve, support, reduce discourage, coordinate, and employ.

While these actions may be initiated by City government itself, City government will also be expecting applicants seeking development approvals to pursue these same type of actions as part of their applications.

GOAL, OBJECTIVES AND ACTION STRATEGIES

Goal

The City shall maintain effective and efficient coordination with local, regional, State and Federal governmental entities and agencies.

Objective 1 – Neighboring Jurisdictions

The City will continue to coordinate with surrounding governments, including Sarasota County, Manatee County, and the Town of Longboat Key, on issues that have mutual impacts.

Action Strategies

- 1.1 **Joint Meetings of Elected Bodies:** The City Commission and elected bodies of surrounding local jurisdictions will hold joint meetings as needed to address issues that mutually affect each government entity.
- 1.2 **Sarasota County Council of Governments:** The Sarasota City Commission will maintain its membership on the Sarasota County Council of Governments in order to discuss issues of mutual interest and benefit with other governmental elected officials.
- 1.3 **Joint Staff Meetings:** City staff and the staff of surrounding governmental entities will meet as needed to coordinate pertinent long-range planning and implementation measures.
- 1.4 **Transmittal of Requests for Development Approvals:** The City will transmit pertinent requests for development approvals to surrounding local governments, based on the location of a petition, for review and comment.
- 1.5 **City Review of Requests for Development Approvals from Governments:** The City will review and comment on pertinent requests for development approvals from surrounding governmental entities which impact the City.
- 1.6 **Level-of-Service Standards:** The City will coordinate with Sarasota County, Manatee County, and the Town of Longboat Key on pertinent level-of-service standards, with an emphasis upon developing common methodologies that

evaluate the impacts to City infrastructure and services resulting from development outside of the City limits.

- 1.7 **Use of Operational Level-of-Service Standards:** For park and road facilities maintained by Sarasota County within the City, the County's level-of-service standards will be used by the City for review of requests for development approvals. For drainage facilities maintained by Sarasota County within the City, the City's level-of-service standards will be used for the review of requests for development approvals.
- 1.8 **Use of Maintenance Level-of-Service Standards:** Utilize the City's maintenance based level-of-service standards, for those parks, roads, and drainage facilities located with the City, but maintained by Sarasota County. In the case where an interlocal agreement previously exists prior to adoption of this action strategy, the maintenance based level-of-service standard applicable to that agreement may continue to be utilized until termination of that agreement.
- 1.9 **County Law Enforcement in Parks:** The City will explore with Sarasota County the patrol of City Parks by County Sheriff deputies.
- 1.10 **Annexation:** The City will jointly review and evaluate with Sarasota County any proposals or petitions for annexation including the determination of its relationship to both the City and County's urban service boundary, and any proposals for municipal incorporation for areas within the City.
- 1.11 **Joint Infrastructure Service Areas:** The City will jointly review and evaluate with Sarasota County the impacts of any proposals to establish areas in either jurisdiction where services or facilities are provided by the other jurisdiction.
- 1.12 **Natural Disaster Evacuations:** The City shall cooperate with Sarasota County through the Peacetime Emergency Plan to:
 - ensure orderly evacuation in the event of a natural disaster;
 - reduce evacuation times in conjunction with the Sarasota County comprehensive plan;
 - increase the amount of shelter space available; and
 - periodically review the city-wide Emergency Plan.

Objective 2 - School Board of Sarasota County

The City will continue to coordinate with the School Board of Sarasota County on actions that have mutual impacts.

Action Strategies

- 2.1 **Planning Process:** The City will expand its collaborative planning process with the School Board of Sarasota County to include:
 - a projection of population and public school siting needs;
 - an estimate of impacts during site acquisition;
 - review of site plans for new construction;
 - maintenance of adopted levels-of-service for public facilities subject to concurrency; and
 - a joint citizen participation and review process.
- 2.2 **Principles and Guidelines:** The City will maintain, with the School Board of Sarasota County, an interlocal agreement establishing principles and guidelines for the coordination of plans between the City and the School Board.
- 2.3 **High Quality Schools:** The City will cooperate with the School Board of Sarasota County to help achieve its objective of providing high quality education for children of City residents.
- 2.4 **School Facility Planning and Collection of School Impact Fees:** Implement the interlocal agreements with the School Board resulting from the adoption of the “Interlocal Agreement for Public School Facility Planning for the County of Sarasota” and (b) the collection of impact fees in accordance with the “Interlocal Agreement between the School Board of Sarasota County and the City of Sarasota Regarding Educational System Impact Fees.
- 2.5 **Coordination Mechanisms:** On an ongoing basis, the City shall establish new and review existing coordination mechanisms that will evaluate and address its comprehensive plan and programs and their effects on the comprehensive plans developed for the adjacent local governments, the School Board, and other units of local government providing services but not having regulatory authority over use of land and the State, by an annual county-wide forum, joint meetings or other types of forums with other agencies. Assistance for this effort shall be requested from regional and state agencies, as needed.

- 2.6 **Annual Reports:** On an annual basis, the School Board will provide the City with information from their Five-Year Capital Facilities Plan to determine the need for additional school facilities. The School Board shall provide to the City, each year, a general education facilities report. The educational facilities report shall contain information detailing (a) existing facilities and their locations and projected needs, and (b) capacity of each school, current enrollment and committed or reserved capacity. The report shall also contain the School Board's capital improvement plan, including planned facilities with funding representing the district's unmet needs.
- 2.7 **School Site Selection:** In order to coordinate the effective and efficient provision and siting of public educational facilities with associated infrastructure and services within Sarasota County, the Sarasota County Board of County Commissioners, the Sarasota County School Board, and the Town of Longboat Key, City of Sarasota, City of Venice, and City of North Port shall meet jointly to develop mechanisms for coordination. Such efforts may include:
- a) Coordinated submittal and review of the annual capital improvement program of the City, the annual educational facilities report, Five-Year Capital Facilities Plan and Five-Year School Plant Survey of the Sarasota County School Board.
 - b) Coordinated review and assessment of the associated costs and expenditures of siting and developing schools with needed public infrastructure.
 - c) Coordinated review of residential planned developments or mixed use planned developments involving residential development.
 - d) Use of a unified data base including population (forecasts of student population), land use and facilities.
 - e) Use of the School Board's Facilities Strategy Team to review coordinated siting of schools with parks for multi-functional use. Directives resulting from the joint meeting shall be incorporated into the *Sarasota City Plan*, Land Development Regulations, and other appropriate mechanisms as deemed necessary.
- 2.8 **Co-location and Shared Used of Facilities and Infrastructure:** The City shall coordinate with the Sarasota County School Board in determining the co-location and shared use of community facilities and infrastructure. A separate agreement will be developed for each instance of co-location or shared use that addresses specifics such as, but not limited to, the entity responsible for funding, construction, maintenance, and operation of the facility or infrastructure.

Objective 3 - State, Regional and Other Local Planning Organizations

The City will continue to coordinate with governmental entities on the development of state, regional and local plans with mutual impacts.

Action Strategies

- 3.1 **Regional Planning Organizations:** The City shall coordinate regional planning issues with:
- Sarasota-Manatee Metropolitan Planning Organization;
 - Manasota League of Cities;
 - Southwest Florida Regional Planning Council;
 - Sarasota Bay National Estuary Program;
 - Southwest Florida Water Management District;
 - Sarasota Manatee Basin Board; and
 - Water Planning Alliance.
- 3.2 **Other Local Entities:** The City shall coordinate with the following governmental entities on long-range planning and implementation:
- University of South Florida;
 - New College of Florida;
 - Florida State University;
 - Sarasota County Public Hospital Board; and
 - Sarasota-Bradenton Airport Authority.
- 3.3 **Coordination with the Regional Water Supply Plan:** The City shall coordinate its Water Supply Facilities Plan with the Regional Water Supply Plan of the Southwest Florida Water Management District to ensure consistency between the two plans. The Water Supply Facilities Work Plan will be updated, at a minimum, every 5 years within 18 months after the governing board of the Water Management District approves an updated regional water supply plan.
- 3.4 **Coordination with Campus Master Plans:** The City shall review campus master plans prepared pursuant to Section 1013.30, Florida Statutes, to ensure consistency with the Sarasota City Plan.
- 3.5 **Coordination with Public and Private Colleges and Universities:** The City will coordinate with local public and private colleges and universities to achieve consistency of their campus master plans with the Sarasota City Plan.

- 3.6 **Coordination with the Sarasota Bradenton International Airport:** The City shall coordinate with the Sarasota Bradenton International Airport in the implementation of the Sarasota Bradenton International Airport Master Plan Update, May 2009. This coordination may include an interlocal agreement on developing, administering, and enforcing zoning regulations in any airport hazard area located within the City. *(Amended by Ordinance No. 10-4906.)*

Objective 4 - Specific Processes

The City will continue to use interlocal agreements and other special processes to facilitate effective intergovernmental coordination.

Action Strategies

- 4.1 **Interlocal Agreements:** The City shall develop and maintain interlocal agreements with appropriate units of government to facilitate effective intergovernmental coordination.
- 4.2 **Interlocal Agreement for Transportation on Coastal Islands:** The City will pursue an interlocal agreement with the Town of Longboat Key to activate an inter-jurisdictional concurrency process for all development (except *de minimis*) on Longboat Key, St. Armands Key, Lido Key, Coon Key, and Bird Key.
- 4.3 **Concurrency Reviews:** The City will develop interlocal agreements with surrounding jurisdictions to require appropriate mitigation if a proposed development degrades level-of-service in those jurisdictions.
- 4.4 **Legislative Liaison:** The legislative liaison of the City Commission shall be designated by the City Commission. The legislative liaison shall monitor legislation which significantly impacts City programs and policies. Such monitoring shall include all units of local, regional and State government and will include regular reports to the City Commission.
- 4.5 **Informal Mediation:** The City shall consider using the informal mediation process of the appropriate Regional Planning Council in order to resolve incompatible issues with other local governments.
- 4.6 **Extrajurisdictional Transportation Impacts:** The City shall pursue the development of interlocal agreements with jurisdictions in order to provide for the assessment of development impacts in affected jurisdictions.
- 4.7 **Dispute Resolution:** Consistent with the Florida Statutes, the City shall utilize the dispute resolution process of the Southwest Florida Regional Planning Council regarding intergovernmental disputes on planning and growth management issues

between local governments, regional agencies, and private interests. If a dispute occurs with a local government in Manatee County, the City may consider utilizing the dispute resolution process of the Tampa Bay Regional Planning Council. (*Amended by Ordinance No. 10-4906.*)

Objective 5 - Revenue Sharing

The City will encourage the Florida League of Cities and other appropriate bodies to conduct a revenue sharing study for cities including the use of functional (daytime) population where appropriate. Following completion of the study the City will encourage its local delegation to present to appropriate federal and state agencies proposals for new formulas for revenue distribution. Example of potential revenue sharing concepts include:

- a sales tax formula based on where the sales occur;
- recognition of the functional daytime population rather than permanent population; and
- recognition of the share of tax-exempt properties.